



NAVODAYA VIDYALAYA SAMITI
(An Autonomous Organization under Ministry of HRD)
Department of School Education and Literacy),
Government of India
B-15, Institutional Area, Sector-62,
Noida, District Gautam Budh Nagar,
Uttar Pradesh - 201 309

F.No. 2-2/2017-NVS(Estt.II) 9624

Dated: 07.07.2017

Circular

Subject: Final date for extension of filling up the data in online transfer portal at the level of Principal of the JNV - regarding.

It is observed that online application data received in respect of each Vidyalaya is not matching with the number of staff in position of the Vidyalaya despite the earlier instructions for mandatory filling up of online data by each employee irrespective of their willingness for request transfer. Therefore, the Principal of each JNV is required to check the staff in position of the Vidyalaya and ensure that data in respect of all employees are filled up in the transfer portal. For this, necessary provision has been made in the portal and the Principal has to complete the task before 11th July, 2017, the deadline for completion of the task. Thereafter, the data will be freezed and the transfer process shall begin.

The Principal concerned will be held responsible, if data in respect of any employee remains unfilled in the transfer portal - 2017 and undue benefit is availed by the said employee for not participating in the transfer drive. The annual transfer drive through online process being a time bound manner, the following deadline for completion of various events are fixed as under in the review meeting chaired by Commissioner, NVS.

S.No.	Date(s)	Events
1.	08.07.2017 to 11.07.2017	The Principal of the concerned Vidyalaya should fill up the data in respect of left out employees of the Vidyalaya.
2.	11.07.2017	Online data will be freezed for taking up further process.
3.	16.07.2017	1 st round of transfer through online portal will be effected.

4.	16.07.2017 to 23.07.2017	The resultant vacancies & remaining vacancies will be displayed. The employees who could not get transfer to their choice place may opt for the same. The editing facilities will be provided online for the same. Those who got transfer to any of their choice place can not avail this facility.
5.	28.07.2017	2 nd round transfer will be effected and the process of online transfer will be closed for PGTs & TGTs.

All concerned are informed of the afore-mentioned events for strict compliance.

This issues with the approval of the Competent Authority.


(B.C. Panda)
Assistant Commissioner (Estt.-II)

Copy to:

1. The Deputy Commissioner, Navodaya Vidyalaya Samiti, All Regional Offices of the Samiti - for information and necessary action.
2. The Assistant Commissioner (Estt.-I), NVS(HQrs.) for placing in NVS website for information of all concerned.
3. The Principal, All Jawahar Navodaya Vidyalayas - for information and necessary action.