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| <p>नवोदय विद्यालय समिति मानव संसाधन विकास मंत्रालय का स्वायत्त संस्थान, स्कूल शिक्षा एवं साक्षरता विभाग, (भारत सरकार) बी-15, संस्थानिक क्षेत्र, सैक्टर -62, जी. बी. नगर, नोएडा-201309 (उत्तर प्रदेश)</p> |  | <p>NAVODAYA VIDYALAYA SAMITI (An Autonomous Organization under Ministry of Human Resource Development), Department of School Education & Literacy, Government of India, B-15, Institutional Area, Sector-62, Noida, G.B. Nagar - 201 309 UTTAR PRADESH</p> |
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No.F.1-1/2017-NVS (Estt.II) 9/25

June 2, 2017

To

The Deputy Commissioner,
Navodaya Vidyalaya Samiti,
All Regional Offices

**Sub: Annual Transfer Drive 2017 through transfer portal -
extension of time and facility for editing of preference to
the employees - reg.**

Sir / Madam,

This is to inform you that initially the time limit for filling up online application form by the employees was up to 20th May 2017 and thereafter it was extended up to 25th May 2017 and finally extended up to 10th June 2017. It was also decided that keeping in view the changes in the vacancy position, opportunity should be given to the employees to edit their preferences i.e. choice place of posting. Accordingly, the agency was instructed to make the provision for editing of the preferences (i.e. choice places) for the employees. This facility has been incorporated in the transfer portal so that employees can edit their preferences if they wish to do so. ***In such cases the employee has to re-submit the printout of the edited application form to the Principal and the Principal has to approve the same by cancelling earlier one.***

The Regional Office and the Principal can validate the application form submitted online by the employee up to 10th June 2017 simultaneously. If required, 2-3 days may be given to the Regional Offices more in this regard. Kindly ensure that all employees avail the opportunity of editing their preferences (choice places) in online transfer portal during the extended period.

It may also be ensured by the Principal that all employees fill up the basic information irrespective of the fact that whether they want transfer or not.

Yours faithfully,

[Handwritten Signature]
22.06.2017

[B.C. Panda]

Assistant Commissioner [Estt. II]

Copy to: -

1. The Assistant Commissioner (Estt-I), NVS (Hqrs.) for placing in NVS website for information of all concerned.
2. The Principal, All Jawahar Navodaya Vidyalayas - for information and necessary action.